

Erasmus+ Programme

Inter-institutional agreement 2019 -2020/21

Higher Education Student and Staff Mobility

–Mobility for learners and staff (Key Action 1)–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Università degli Studi di Udine I UDINE01	Univerzita Palackého v Olomouci CZ OLOMOUC01
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY I UDINE01 PIC-Number 999899281	Institutional Coordinator¹: Yvona Vyhnánková, International Relations Office Křížkovského 8, 77147 Olomouc Tel.: +420 585 631 041 Fax: +420 585 631 140 Email: yvona.vyhnankova@upol.cz
Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221	Contact Details for Student Mobility / Nomination: Zuzana.hamdanieh@upol.cz Tel: +420 585 631 108 Contact Details for Staff Mobility (if applicable): yvona.vyhnankova@upol.cz Tel.: +420 585 631 041
International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 Academic contact: Perissutti Anna Anna.perissutti@uniud.it	Departmental Coordinator: Mgr. Lenka Kováčová Department of Romanic Studies, Křížkovského 10, 771 80, Olomouc, Czech Republic lenka.kovacova@upol.cz Tel.: (420)585633353

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ¹	SMT ²
I UDINE01	CZ OLOMOUC01	023	Languages and literatures	1,2,3	1x5	

¹ Student Mobility for Studies

² Student Mobility for Traineeship

CZ OLOMOUC01	I UDINE01	023	Languages and literatures: Italian	1,2,3	3x5	
CZ OLOMOUC01	I UDINE01	023	Languages and literatures: Czech	1,2,3	2x5	

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ³	STT ⁴
I UDINE01	CZ OLOMOUC01	023	Languages and literatures: Italian	1x7	
I UDINE01	CZ OLOMOUC01	023	Languages and literatures: Czech	1x7	
CZ OLOMOUC01	I UDINE01	023	Languages and literatures: Italian	1x7	
CZ OLOMOUC01	I UDINE01	023	Languages and literatures: Czech	4x7	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ OLOMOUC01	023	English, Italian	Czech	B2	C1
I UDINE01	023	Italian A1	english B1		C1

D. Additional requirements

CZ OLOMOUC01

- Students must be nominated through Palacký University on-line system. The institutional coordinator and the person responsible for student mobilities will receive information about the nomination procedure and access to the system at least three months before the deadline.
- As soon as the nomination is successfully submitted, nominated students will receive unique access to on-line application.
- For information update/possible changes please follow our web at <http://www.upol.cz/en/students/exchange-students/erasmus/>
- In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: iro@upol.cz
- Incoming students are allowed to take courses in other study fields but they are requested to take the majority of courses in the study area mentioned in this agreement.
- The partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- Students are offered a Czech language course throughout the semester.
- Academic staff interested in a teaching visit at UP should contact the relevant department.

³ Staff Mobility for Teaching

⁴ Staff Mobility for Training

- Non-academic staff members interested in spending a training week at UP should contact the International Office (iro@upol.cz). A proposal of the Mobility Agreement is also required.
- For information about provisions for students and staff with disabilities see: <http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/>

I UDINE01

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term	Summer term
I UDINE01	15 May (nomination)	30 September (nomination)
CZ OLOMOUC01	June 15 (nomination) May 31 st (application visa students) June 30 (application non-visa students)	October 31 st (nomination, application visa students) November 15 (application non-visa students)

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

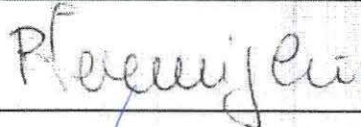



F. Information

	I UDINE01	CZ OLOMOUC01
WWW for Incoming Students	https://www.uniud.it/en/uniud-international/incoming-exchange-students	http://www.upol.cz/en/skupiny/students/exchange-students/erasmus/
WWW Course Catalogue	general course catalogue: https://www.uniud.it/en/education/offer courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses	https://edis.upol.cz/cc
Housing ⁵	https://www.uniud.it/en/uniud-international/incoming-exchange-students	https://www.upol.cz/en/students/exchange-students/erasmus
Contact details	ISS@UNIUD.IT	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108

⁵ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

WWW Visa Information ⁶	https://www.uniud.it/en/uniud-international/incoming-exchange-students	http://www.upol.cz/en/skupiny/students/guide/visa-travel/
Contact details	ISS@UNIUD.IT	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
WWW Insurance Information ⁷		http://www.upol.cz/en/skupiny/students/guide/visa-travel/
Contact details	ISS@UNIUD.IT	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
Grading system	https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects	http://www.studuj.upol.cz/en/why-palacky-university/
WWW Students and Staff with Disabilities	ISS@UNIUD.IT	http://www.upol.cz/en/skupiny/students/guide/students-with-special-needs/
Contact details	ISS@UNIUD.IT	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ⁸
I UDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	17/12/18	 
CZ OLOMOUC01	Prof. PhDr. Zdeněk Pechal, CSc. Dean, Faculty of Arts	2/1/2019	 

⁶ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁷ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁸ Scanned signatures are accepted